



# LFES PTA Interest Form

Listed are the various PTA Committees at LFES. Interested in participating? Circle all that apply. Please remember this is a non-binding document. This is to determine interest only!

Respect • Kindness • Cub Pride

Name: \_\_\_\_\_

Phone/cell phone #: \_\_\_\_\_

Email address: \_\_\_\_\_

**Arts Advocate:** works to provide support & recognition for arts & music programs @ LFES and within the community.

**Art Masters:** coordinates the monthly Art Masters lessons & provides classroom support via prepping of materials for projects.

**Book Fair:** coordinates school wide book fair 2 times per year Fall & Spring

**Box Tops/Ink/Staples rewards:** coordinates & advocates collecting of Box Tops for Education & ink cartridge recycling for their rewards in addition to acting as liaison for Staples rewards to be used by LFES PTA.

**Campus Beautification:** coordinates school wide campus clean up & pride in school appearance. Works with classroom teachers to “sponsor” clean up areas, as well as planning & implementing 2 school wide “cleanup” events per year.

**Celebration Books:** coordinates presentations of Celebration books at Tuesday Flag ceremonies 1x/month. Preps celebration books for presentation & orders new books for selection as necessary with input from Librarian.

**Cool 2B Kind (Bully Prevention):** coordinates the education of bully prevention on campus & promotes Blue Ribbon week in partnership with LFMS.

**Directory:** Coordinates publication & distribution of LFES PTA directory in the fall.

**Fall Fundraiser:** Plans & implements Fall fundraising activities (i.e. Gift Wrap) works in partnership with VP of Ways & means.

**Fit Cubs:** Coordinates & plans monthly LFES fitness club events.

**GATE Liaison:** works as advocate & source of information regarding AAA/Gate programs within CUSD & LFES.

**Grant Writer:** researches grants & works towards application to help supplement funding & enrichment activities.

**Holiday/Spring Boutique:** Coordinates & plans annual LFES boutique fundraiser TBD whether spring or fall.

**Holiday Shop:** Coordinates Holiday “Gift” shop for students, works with vendor company to access inventory & coordinates volunteers.

**Hospitality:** Responsible for establishing a friendly, comfortable atmosphere at PTA meetings and events; coordinate with room moms for parent and teacher relations; and presides as the official host of the PTA association.

**Legislation:** works to provide PTA with up to date information regarding legislative advocacy. Must attend legislative advocacy council meetings.

**Library Liaison:** Trains library volunteers on LFES library procedures, coordinates classroom library volunteers. Works in partnership with librarian to prepare library at beginning of school year as well as inventory library at end of school year.

**Membership:** Establishes membership goals; designs membership and outreach promotion; and communicates the benefits and importance of the parents' voice in the PTA. Parent membership is the heart of the PTA.

**Publicity:** Ensures promotion and communication of LFES events and accomplishments in local publications.

**Rebate Coordinator (eScrip/Target REDcard/Communities for Causes):** advocates participation various rebate programs to provide additional \$\$ for LFES.

**Recycling:** Coordinates Water bottle Wednesday Fundraising collections & volunteers. Gathers matching sponsors & updates weekly progress.

**Reader Leader:** Coordinates Reader Leader program; Collects & tallies participation from each classroom; Provides monthly calendars for students; Coordinates book give away and awards in spring for top readers.

**Red Ribbon Week:** Plans & implements annual Red Ribbon (Drug Free) week activities & events (October)

**Reflections:** Coordinates annual PTA reflections contest in the fall. Works in partnership with CUCPTSA to submit entries. Announces winners, coordinates the award ceremony and displays entries in LFES Library.

**Special Education Liaison:** works as advocate & source of information regarding Special Education programs within CUSD & LFES.

**Spirit Wear:** Coordinates orders & design for LFES spirit wear. Works with vendor/s to provide goods as well as collects & distributes orders.

**Spring Fundraiser:** Coordinates & plans spring fundraising activities (i.e. Jog a Thon/Country Fair.)

**Talent Show:** Plans & implements annual LFES talent show. Supervises rehearsals, coordinates ticket sales, & runs event.

**Technology:** works in conjunction with LFES technology committee to report needs & recommendations for technology purchases for LFES

**Volunteer Coordinator:** Collects volunteer information from spirit packs & creates database to be provided to PTA committee chairs as well as monthly recognition of volunteers during school year.

**Website:** Updates LFES PTA website & calendar weekly with upcoming events & details. Should be familiar with Adobe Dreamweaver software or be computer savvy enough to create & use PDF documents.

**Yearbook:** works yearlong to coordinate & creates LFES yearbook. Also responsible for orders in fall & distribution in June.

**YEAR- END DVD:** Compiles yearbook photos plus additional photos & digital media into a DVD movie/slideshow to be sold at end of school year. Coordinates sales & distribution of DVD orders.